

PRIVACY STATEMENT

Created 21 May 2018, updated 20 December 2020

REGISTER NAME	Register of stakeholders in the administrative branch of the Ministry of Social Affairs and Health
1. Controller	<p>Name Ministry of Social Affairs and Health. Finnish Institute for Health and Welfare National Supervisory Authority for Welfare and Health Finnish Institute of Occupational Health Finnish Radiation and Nuclear Safety Authority</p> <p>Address Ministry of Social Affairs and Health, Meritullinkatu 8 PL33, 00023 Valtioneuvosto Finnish Institute for Health and Welfare, PL 30, 00271 Helsinki National Supervisory Authority for Welfare and Health, PL 210,00281 Helsinki Finnish Institute of Occupational Health, PL 40, 00032 Työterveyslaitos Finnish Radiation and Nuclear Safety Authority, PL 14, 00811 Helsinki</p> <p>Other contact information (e.g. telephone during office hours, e-mail address) Ministry of Social Affairs and Health, +358 295 16001 (Government switchboard), kirjaamo.stm@stm.fi Finnish Institute for Health and Welfare, +358 29 524 6000 (switchboard), kirjaamo(at)thl.fi National Supervisory Authority for Welfare and Health, +358 295 209 111 (switchboard), kirjaamo(at)valvira.fi Finnish Institute of Occupational Health, +358 30 4741 (switchboard), P.O. Box 40, 00032 Työterveyslaitos Radiation and Nuclear Safety Authority, +358 9 759 881 (switchboard), stuk(at)stuk.fi</p>
1. Maintenance of joint register and division of responsibilities	<p>The joint controllers are the Ministry of Social Affairs and Health and the agencies of its administrative branch: The Finnish Institute for Health and Welfare; the National Supervisory Authority for Welfare and Health, the Finnish Institute of Occupational Health and the Finnish Radiation and Nuclear Safety Authority.</p> <p>Each joint controller informs the data subjects about the personal data they collect and the contact point which the data subject can access if required. As a rule, the data in the personal register is available to all joint controllers. In special cases, access is restricted. The joint controller informs the data subject about who uses the data which is owned by the data subject.</p>
2. Contact person in matters concerning the register	<p>Name and contact details Ministry of Social Affairs and Health: Tarja Vehmaanperä, firstname.lastname(at)stm.fi, tel. +358 295 16001 (switchboard) Finnish Institute for Health and Welfare: Ulriikka Tikkanen, firstname.lastname(at)thl.fi, tel. +358 29 524 6000 (switchboard) Finnish Institute of Occupational Health: Kristiina Kulha, +358 30 474 2551, firstname.lastname(at)tthl.fi National Supervisory Authority for Welfare and Health: Soili Heinonen, firstname.lastname(at)valvira.fi, tel. +358 295 209 111 (switchboard) Radiation and Nuclear Safety Authority: Juha Häikikö; firstname.lastname(at)stuk.fi</p>

3. Data Protection Officers	<p>Name and contact details</p> <p>Ministry of Social Affairs and Health: Lassi Kauttonen; stmtietosuojavastaava(at)stm.fi, tel. +358 295 16001 (switchboard)</p> <p>Finnish Institute for Health and Welfare: Jarkko Routtu, firstname.lastname(at)thl.fi, tel. +358 29 524 7474</p> <p>Finnish Institute of Occupational Health: Simo Virtanen, firstname.lastname(at)tthl.fi, tel. + 358 30 474 2429</p> <p>Valvira: Jonna Aaltonen; firstname.lastname(at)valvira.fi Radiation and Nuclear Safety Authority: tietosuojavastaava(at)stuk.fi, tel. +358 9 759 88 340</p>
5. Purpose of personal data processing	<p>The stakeholder register of the administrative branch of the Ministry of Social Affairs and Health is used to support communication and cooperation with clients in the Ministry of Social Affairs and Health and its agencies and institutions. With the consent of the data subject, the data can also be used in the marketing of services provided by the Ministry of Social Affairs and Health or its agencies and institutions.</p>
6. Legal basis for the processing of personal data	<p>The processing of personal data entered in the register is based on Article 6(e) of the General Data Protection Regulation, Article 4(2) of the Data Protection Act, and also Article 20 of the Occupational Health Act (1383 / 2001) in cases where the data is used by occupational health care units.</p> <p>The data processing is based on the performance of a task carried out in the public interest (Article 6(e) of the EU General Data Protection Regulation)</p>
7. Contents of personal register	<p>The register may contain data on the first name, last name, organisation and contact information of the data subjects. The contact information includes email, phone, and address. In addition, the register may also contain data on the profession, education and training of the data subject as well as information on their cooperation relationship with the controller or its agencies or institutions.</p> <p>.</p>
8. Regular sources of data	<p>Data is uploaded to the register from the Finnish Institute of Occupational Health's Quality Portal, the Finnish Medicines Agency's (Fimea) Pharmacy Register and Operator's Database, the Finnish Institute for Health and Welfare's Register of Centres for Social Services and Health Care (TOPI), Register of Social and Health Care Organisations (code system service) and Paternity Information System (child welfare officer data). In the future, data may also be obtained from other sources of stakeholder information that are central to the activities of the administrative branch of the Ministry of Social Affairs and Health.</p> <p>Data for the register is also collected directly from stakeholders and individuals as well as from organisations' public websites.</p>
9. Integration with other systems	<p>The data is used for mass mailing carried out using mailing systems.</p>

10. Regular disclosure of data	The personal data is not regularly disclosed.
11. Transfer of personal data to a third country or international organisation	<p>The technical implementation of the register has been acquired as a service provided by a national operator, and it is possible that the data is transferred outside the EEA.</p> <p>The adequacy of data protection in the data transfer process is based on the EU-US Privacy Shield and on the binding rules through which the company Salesforce has committed to appropriate safeguards. These appropriate safeguards can be viewed in the Trust and Compliance Documentation at https://help.salesforce.com/articleView?id=Salesforce-Services-Trust-and-Compliance-Documentation&language=en_US&type=1.</p>
12. Personal data storage period or criteria for determining the storage period	The storage period is determined by the need for use and the validity of the contact information. The person and his or her contact details are removed from the register either at the request of the data subject or if emails do not reach the recipient at the address in the register. The data is also deleted if the organisation that the person represents ceases to exist or the need for the contact information ceases for all the joint controllers.
13. Is there an intention to use the data in the register for purposes other than those for which it was collected?	The data is not used for any other purpose.
14. Principles for keeping the personal register secure	<p>A. Manual material (storage and protection) If a manual dataset is received for the register or printed out from the register, it is stored in a locked space. Unnecessary manual material is disposed of in a secure manner.</p> <p>B. Data to be processed by the IT system (principles of access and control of access to the register and physical protection of devices) Access to personal data is restricted to persons authorised by the controller, and these are all obliged to maintain confidentiality. The data network and IT devices on which the register is located are protected by appropriate administrative, physical and technical security measures.</p> <p>If necessary, the visibility and use of the data to be protected is restricted by access rights.</p>
15. Access to data and right to inspection	The data subject has the right to have access to personal data concerning him or her and to inspect his or her data in the register. If the request is addressed to the Ministry of Social Affairs and Health, it should be sent to the registry in writing to the party mentioned in section 2 or through visiting in person so that one's identity can be verified.
16. Right to rectify incorrect data	The data subject has the right to demand the rectification of incorrect data in the register concerning him or her. As above, the request should be addressed in writing to the party listed in section 2.

17. Right to remove data	The data subject has the right to have the controller remove his or her personal data without undue delay. The request should be addressed to the party listed in section 2. The right to remove data does not apply to statutory data.
18. Right to lodge a complaint with the supervisory authority	The data subject has the right to lodge a complaint with the supervisory authority (the Office of the Data Protection Ombudsman) if he or she considers that the processing of personal data is in breach of the General Data Protection Regulation.
19. Use of cookies	The registry does not have an external network service